ADDING NEW CLIENT TO LOCK (ADMIN PHONE)

CAL-ROYAL
PRODUCTS, INC.
USA

Phone Client
Client phone must have the K3 app installed on their phone and have a user account.

Clients	+
DB9000	
CARD KEY FOB 1	
CARD KEY FOB 2	
CARD KEY FOB 3	
CARD KEY FOB 4	

Locks · Clients · Notifications · Settings
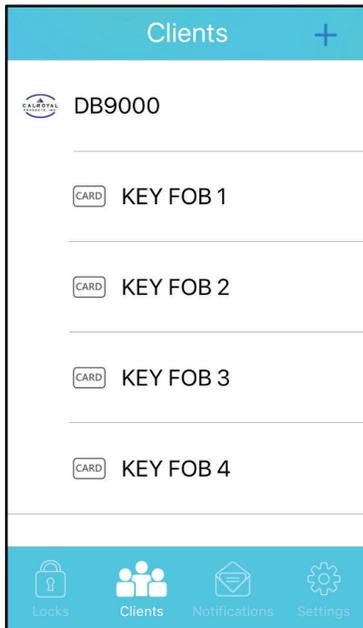
1. On the K3 app Clients page, tap the **+** sign on the top right corner.

<	Add Client	>
Type		Phone >
Client Email:		
Email		

q w e r t y u i o p
a s d f g h j k l
z x c v b n m
123 · space · @ · . · Done
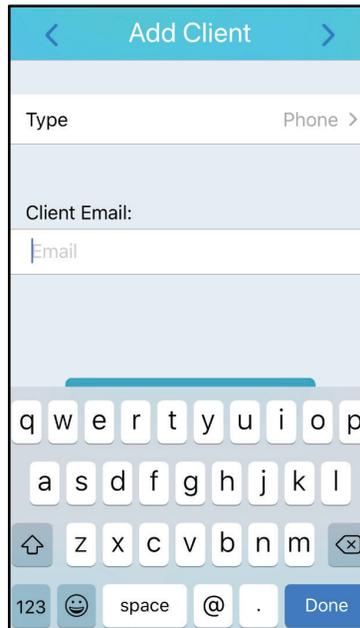
2. Tap the dropwdown on client type and choose **Phone**. Enter the client's email address. (The email address they used for their K3 account). Tap > on the top right corner.

<	Choose Lock	
DB9000		
M3		
M4		
pl7		
PL7100 26D		

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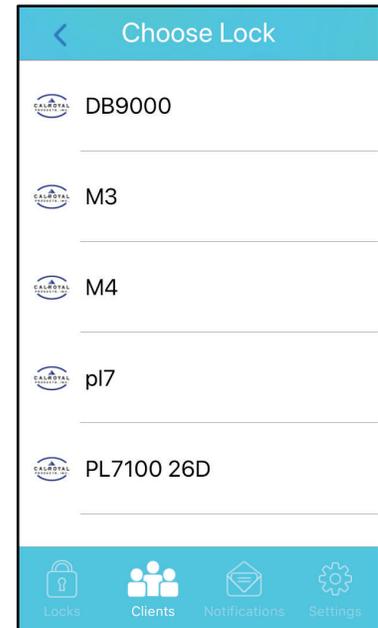
3. Choose which lock to add the new client to.

< Add Phone Client	
User	@gmail.com
Lock Name	PL7100 26D
Access Right	All Time >
Message	
Enter some messages...	
Add	

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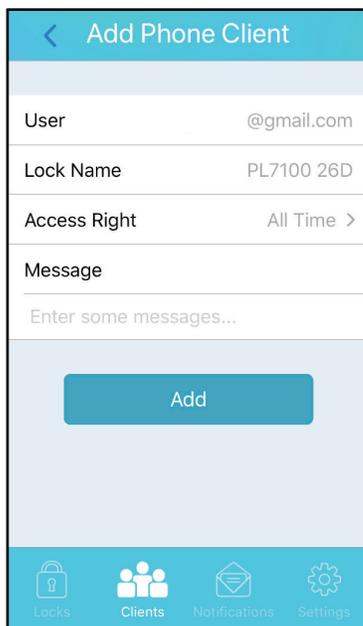
4. You have the option to change the access rights and send a message. Tap **Add** when done.

< Add Phone Client	
User	@gmail.com
Lock Name	PL7100 26D
Access Right	All Time >

Success
Your request has been sent

OK

Add

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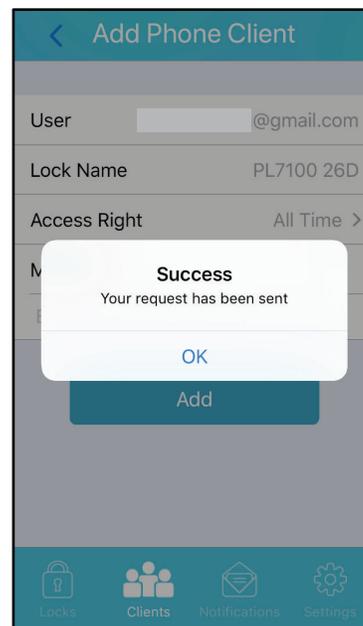
5. Once the electronic key has been sent, there will be a notification that says the request has been sent.